

**SUMMARY of REVISIONS to HCV ADMINISTRATIVE PLAN Oct 20, 2023**

Section	Page Numbers	Summary of Changes Made in Admin Plan
3-III.C. Other Permitted Reasons for Denial of Assistance	76	Removed section regarding if an applicant family owes a move out balance or debt to HACA they need to pay before being placed on the waiting list.
Criminal Screening Criteria revisions	79	Removed four year statute of limitation statement regarding debt owed.
	84	Removed the language regarding notices sent to inform applicant of debt owned or move-out balances and need to pay before being placed on waiting list.
4-III.B. Selection and funding Sources	106	Added Stability Vouchers and Emergency Housing Vouchers as programs HACA administers
4-III.C. Selection Method	107	Removed – PH Special Accommodations
	110-112	Removed – Project-based Rental Assistance (PBRA) Special Accommodation preference
5-II.B. Determining Family Unit (Voucher) Size	132	Revised subsidy standards to allow for a maximum of 2 persons in efficiency units and added Single Room Occupancy with a maximum of 1 person
6-III.A. Overview of Rent and Subsidy Calculations	172-173	Revised minimum rent from \$25.00 to zero to ease the financial burden for families with limited income or resources
Chapter 11 Reexaminations continued – - Interims	286, 289	Removed Interims processed for Earned Income Disallowance (EID) – per HOTMA no more new EID clients effective 1-1-2024 and EID sunsets 1-1-2026
	287-288	Revised reporting requirements to families required to report all changes in income, assets or family composition within 30 days of occurrence.
	289-290	Updated interim policy so between re-examinations the interims that are processed included decreases in income and if a family is on zero income.

**SUMMARY of REVISIONS to HCV ADMINISTRATIVE PLAN Oct 20, 2023**

Section	Page Numbers	Summary of Changes Made in Admin Plan
Chapter 17: Project-Based Voucher	453  464-474	Revised policy to reflect 100 project-based vouchers at Chalmers West as HACA received 50 tenant-protection vouchers (TPV) for Chalmers West, which were project-based increasing total PBVs from 50 to 100.  Added PBV Tenant selection criteria for Lancaster, the Sasha, The Works at Tillery, Skyline Terrace, Real Gardens, The Roz, Burleson Studios, Cairn Point, Kensington Apartments, and the Rhett
Chapter 18: Choice Mobility	502-504  503  505  506	Added policy on project turnover cap limiting the number of choice mobility moves by 15% of the assisted units in a project for any given year.  Removed statement they HACA will notify families about choice mobility during recertification appointment.  Deleted policy regarding selecting 1/3 of the total monthly vouchers issued will come from the Choice Mobility wait list.  Added policy that states families in PBRA properties with outstanding debts will be considered ineligible to transition to the HCV program.
Chapter 19: Special Purpose Vouchers	543  555-556  561-580  581-601	Added policy that HACA will admit VASH referrals who qualify under the low income (80%) limit.  Added policy regarding Extraordinary Administrative Fees (EAF) for the Mainstream Voucher program to state fees will be used for administrative costs and to assist Mainstream clients with paying security deposits.  Added Stability Voucher policy to administer 44 new Stability Vouchers  Added Emergency Housing Voucher program policy which was previously approved as Temporary Policy Supplement